



STATEN ISLAND MULTIPLE LISTING SERVICE
TRANSACTION REPORT/CHANGE FORM



**THIS SECTION MUST BE FILLED OUT COMPLETELY FOR ALL TRANSACTION REPORTS AND CHANGES
THERE EXISTS A LISTING CONTRACT BETWEEN THE LISTING BROKER AND THE SELLER(S) FOR THE PROPERTY LISTED BELOW**

MLS # _____ AGENT NAME _____
LISTING OFFICE ID _____ LISTING BROKER OFFICE NAME _____
PROPERTY ADDRESS (OR BLOCK) _____ STREET (OR LOT) _____
REPORTING DATE _____ SELLER(S) NAME _____

ACCEPTANCE DATE _____ IF ORAL, VERIFIED BY THE 3RD PARTY VERIFIER, LISTED ABOVE
(Copy of binder must be attached)
SELLING AGENT ID# _____ CO-SELLING AGENT ID# _____ SELLING OFFICE ID# _____

UNDER CONTRACT DATE _____ PROJECTED CLOSING DATE _____
SELLING AGENT ID# _____ SELLING OFFICE ID# _____

SOLD CLOSED DATE _____ SELLING OFFICE ID # _____
SOLD PRICE \$ _____ SELLING AGENT ID # _____
(INCLUDING SELLER CONCESSIONS)
AMOUNT OF CONCESSIONS \$ _____ CO-SELLING AGENT ID # _____
BUYER'S ZIP CODE _____
FINANCING (CHECK ONE): CONVENTIONAL CASH PRIVATE FHA VA ASSUME

OTHER CHANGES OR REMARKS: _____

STATUS CHANGE TO: **BACK ON MARKET (BOM)** DATE _____
STATUS CHANGE TO: **PROBLEM (HOLD)** DATE _____

ONLY ONE CHANGE MAY BE MADE IN THIS SECTION

EACH ADDITIONAL CHANGE WILL REQUIRE A SEPARATE SIGNED CHANGE FORM

- ASKING PRICE CHANGED TO \$ _____
- STATUS CHANGE TO TEMPORARILY OFF MARKET (TOM) UNTIL _____ / _____ / _____
Month Day Year
- COMMISSION TO CO-OPERATING BROKERS:
Broker Agent \$ _____; Sub Agent \$ _____; Buyer Broker \$ _____

THE ABOVE CHANGE TO THE AFOREMENTIONED LISTING CONTRACT IS EFFECTIVE IMMEDIATELY

DATE _____ OWNER(S) _____

AGREED BY LISTING BROKER _____